



**INFORMATION & INSTRUCTION TO THE CANDIDATES**

Alagappa University, right from its establishment in 1985 to till now, has been adopting all the regulations / guidelines issued by the University Grants Commission (UGC), New Delhi.

The UGC has issued a public notice (F.No.12-9/2016 (DEB-III), Dt.19.07.2016) with regard to Territorial Jurisdiction and setting up of Examination centres. In compliance with the public notice of the UGC, Alagappa University conducted Distance Education December 2016 examinations in the exam centres located in Tamil Nadu only.

Based on the writ petitions filed by the students of outside Tamil Nadu (2829, 2830, 2876, 2877 and 2878 all of 2017), the Hon`ble Madras High Court Madurai Bench has directed the University to conduct the examinations in the select exam centres located outside Tamil Nadu.

Many other students who have not gone to the court have represented to the University to consider the conduct of May 2017 Examinations at exam centres located outside Tamil Nadu. Considering the students` welfare at large, the University has obtained legal opinion in this regard and permitted to conduct Distance Education May 2017 examinations at select exam centres for those candidates who have not gone to the court. Accordingly, the University conducted May 2017 Special Examinations at select exam centres located outside Tamil Nadu.

Revised Guidelines are being issued by the State Council for Higher Education, wherein it is stated that students should **complete their arrears, if any, within two years after their period of study**. Thus, the University is instructing **students who have arrear(s)** to appear for the exams and to complete their pending paper(s) immediately.

Distance Education Dec. 2017 examinations Time-table is available at University website <http://alagappauniversity.ac.in/page/95>

To appear for Dec.2017 exam, eligible **Current** / **Arrear** / **Improvement** / **Special permission** candidates are informed to submit exam applications online at University website [http://exam.alagappauniversity.ac.in/exam/student/exam\\_apply\\_dde\\_au.php](http://exam.alagappauniversity.ac.in/exam/student/exam_apply_dde_au.php) and remit the exam fee online (netbanking / credit card / debit card options available). Upon successful completion of exam fee, candidates may download the Hall ticket instantly. **ONLINE submission of exam application is not permitted for candidates having pending course fee.** Hence, course fee pending candidates are instructed to remit the course fee immediately and then proceed to submit exam application online.

## IMPORTANT DATES

Start Date for online submission of exam application	<b>20.11.2017</b>
Last Date for online submission of exam application	<b>30.11.2017</b>
Date of commencement of examination	<b>26.12.2017</b>

## EXAM FEE

Program		Per paper (Rs.)
UG / Diploma / Certificate	Theory	200/-
	Practical	200/-
PG	Theory	225/-
	Practical	400/-
	Project	350/-
B.Ed.	Theory	225/-
	Practical	400/-
PG Diploma	Theory	225/-
	Practical	225/-

Exam Registration Fee & Certificate fee (for semester- wise Mark statement, Cumulative Mark Statement, Provisional Certificate and Degree certificate). This should be paid only once during first semester / first year of appearance.	UG / Diploma / Certificate programs	750/-
	PG / PG Diploma programs	1000/-
Speed Post postage Fee (for each appearance)		50/-

## ASSISTANCE / UPDATES

- To address the issues related to online submission of exam application and e-Hall Tickets, please contact **(+91) 4565 223179** or **(+91) 4565 223189** between 10.30 am and 5.00 pm.

## OTHERS

- Candidates shall be permitted to write the exams only on the production of e-Hall Ticket and original identity card issued by the University on each day / session of the examination.
- The candidate's photo in e-Hall Ticket should be attested by a Gazetted Officer.
- If any candidate is found to be defaulter in (i) payment of program fee, (ii) payment of exam fee, (iii) compulsory attendance in PCP and (iv) debarred for malpractice, then the University reserves the right to take action to cancel the written examination or withheld the results.
- The University reserves the right to cancel any of the exam center(s) / any particular programme(s) due to administrative reasons.
- No candidate shall be permitted to appear for more than one programme at a time.