



ALAGAPPA UNIVERSITY

(A State University Accredited with A++ Grade by NAAC (Dual Mode) in the Fourth Cycle,
Graded as Category - I University & Granted Autonomy by MHRD - UGC)

KARAIKUDI - 630 003



APPLICATION FOR ADMISSION TO THE CONVOCATION

Name : _____
: _____
Communication Address : _____
: _____
Pin Code : _____ Phone / Mobile No. _____

Affix the
Passport Size
Photo (3.5
width X 4.5
Height) C.M

Degree Applied for

IN PERSON

IN ABSENTIA

1.	Name of the Degree for which Application is made	:			
2.	Register Number	:			
3.	Month & Year of Passing	:			
4.	Branch Optional Subject	:			
5.	Class Obtained	:			
6.	Sex (Tick in the appropriate box)	:	☐ Female	☐ Male	☐ Transgender

7.	Name of the Candidate (in CAPITAL LETTERS)	TAMIL				
		ENGLISH				
8.	Father's Name	TAMIL				
		ENGLISH				
9.	Mother's Name	TAMIL				
		ENGLISH				
10.	College / Department / Where studied					
11.	If the candidate had already been admitted to a convocation for any degree					
	Degree Name	:				
	Date of the Convocation	:				
	Name of the College / Department Studied	:				
12.	PWD Candidates (Tick appropriate)	:	☐ Blindness	☐ Hearing Impairment	☐ Locomotor Disability	☐ Others

TO BE RETAINED BY THE COLLEGE OFFICE / UNIVERSITY DEPARTMENT
(Details to be filled up by the candidate)

Name of the Candidate	:				
Degree for which application is made	:	Reg. No.		Month & Year	
College / Dept. through which qualified	:				

13. Aadhaar Details (All Details filled by available in Aadhaar Card)

Aadhaar Number	Aadhaar Name	Date of Birth (dd-mmm-yyyy)	Aadhaar Linked Mobile No.	Aadhaar Gender (✓)		
				F	M	T

14. Whether application was ever made previously for admission to this degree and if so states the year, rejection of application if any and the reason therefor

15 **PAYMENT DETAILS**

Amount and Demand Draft Details		Sl. No.	Details	Fees
Amount		1.	Convocation Fee a. IN PERSON (Medal winners / Rank Holders in UG / PG only)	₹825/-
Date of Payment			b. IN ABSENTIA (Others)	₹660/-
D.D Number		2.	Ph.D / D.Sc. / D.Lit	₹825/-
Name and Place of Bank		4.	Search Fee per Year	₹220/-

16. The following certificate must be enclosed.

- Attested copy of previous Degree Certificate. (UG or PG Convocation)
- Attested copy of Provisional Certificate for which the convocation is made.
- Attested copy of T.C. for which convocation application is made.
- Demand Draft drawn in any bank in favour of **“THE REGISTRAR, ALAGAPPAUNIVERSITY”** Payable at Karaikudi.
- Attested Copy of Cumulative Mark Statement of the degree for which application is made.
- For Ph.D - Attested copy of Ph.D Adjudication Communication.
- The Students those have already paid the convocation fee along with examination fee, need not pay again.
- Attested Copy of Aadhaar Card.

Station:

Date :

Signature of the Candidate

FORWARDED

Office Seal
with Date

Signature of the Principal /
Head of the Department